Please note that the following information is for **guidance only**. Please check with the relevant school district for the precise rules and procedures.

**Enrollment in Elementary and Middle School – step by step:**
1. Find out in which BUSD-zone your child will attend school (zone depends on your Berkeley address, please see link below).
3. Submit the Parent Preference Form along with:
   - The birth certificate of your child (official translation necessary if the birth certificate is in a language other than English);
   - Your original invitation letter from the Simons Institute;
   - A copy of your rental or lease agreement for your Berkeley address;
   - A letter from the Simons Institute confirming your Berkeley address (please contact Visitor Services Coordinator Doro Unger-Lee to request this letter: doro@berkeley.edu);
4. Register at your assigned school. You must bring:
   - Your child’s school report (English translation if necessary);
   - Vaccination record (Polio, DPT, measles, rubella, mumps, hepatitis B, chicken pox, please check Berkeley School District’s website for details).
   - If your child is entering Kindergarten or first grade, you must also bring a California Health and Disability Prevent form signed by a physician and an oral health assessment form signed by a dental professional (both of these forms are available at the Berkeley Unified School District Office at 2020 Bonar Street or can be obtained from the Visitor Services Coordinator Doro Unger-Lee).

**Enrollment at Berkeley High School (BHS) – step by step:**
1. Contact Administrative Assistant Belinda McDaniel at 510-644-4800.
2. Complete BHS registration package (available at BHS).
3. Submit the BHS registration package at the Berkeley Unified School District Office, 2020 Bonar Street and bring along the following documents:
   - The birth certificate of your child (official translation necessary if the birth certificate is in a language other than English);
   - Your original invitation letter from the Simons Institute;
   - A copy of your rental or lease agreement for your Berkeley address;
   - A letter from the Simons Institute confirming your Berkeley address (please contact Visitor Services Coordinator Doro Unger-Lee to request this letter: doro@berkeley.edu);
   - Your child’s school report (English translation if necessary);
   - Vaccination record (Polio, DPT, measles, rubella, mumps, hepatitis B, chicken pox).

Do you have questions about the enrollment process? Contact the Berkeley Unified School District at Admissions@berkeley.k12.ca.us or +1-510-644-6504. If you live in the Albany Unified School District, please contact the district office at +1-510-558-3750. If you live in the West Contra Costa School District (Kensington, El Cerrito, etc.), please contact the district office at 510-231-1100. Please note that the school district cannot take incomplete forms, documents by fax, mail or e-mail.

**BERKELEY SCHOOL DISTRICT:**
- BUSD Zones for Elementary and Middle Schools: [http://www.berkeleyschools.net/departments/berkeley-school-admissions/find-your-busd-zone/](http://www.berkeleyschools.net/departments/berkeley-school-admissions/find-your-busd-zone/)
Childcare and Schools in Berkeley.

Berkeley School District Independent Study
In the K-8 independent study program, parents/guardians accompany students to weekly 90-minute meetings with teachers. Assignments adhere to state curriculum standards while accommodating students’ interests and abilities. BIS provides instructional materials, and tutoring is available. http://www.berkeleyschools.net/schools/independent-study/

Other Resources for parents:

Resources for International Families – International Office UC Berkeley: internationaloffice.berkeley.edu/childcare_schools

UC endorsed Childcare Referral Agency: bananasinc.org

Early Childhood Education Program, UC Berkeley: housing.berkeley.edu/child/

Kindergarten in California: cde.ca.gov/ci/gs/em/kinderinfo.asp

School Reviews (Berkeley Parents Network):
Public: parents.berkeley.edu/recommend/schools/
Private: parents.berkeley.edu/recommend/schools/private.html